

DMC/SCVD/lms

16 March 2009

Dear Parent / Carer

**Celebration Assemblies**

On Friday 03 April, Years 7 - 11 pupils will have their end of term 'Celebration Assembly'. This will take place in the School Hall from 8.45 - 9.45. During the assembly there will be a short musical presentation by pupils and the award of certificates from every curriculum area.

Light refreshments will be available afterwards in the Community Lounge.

If you would like to attend this short assembly, please return the reply slip to your son's tutor by Friday 20 March so that we may arrange seating and refreshments for our guests.

Yours faithfully

Mrs J Templeman  
Leader: Marconi Community

✂.....

**Reply slip: Please return to your son's tutor by Friday 20 March 2009.**

Pupil name:..... Tutor Group:.....

Community: **Marconi**

I would like to attend the Community Assembly on Friday 03 April and will require

.....seats. I will/will not be staying for refreshments.

Signature:..... Date:.....

(parent / carer)