

MSN/SCVD/cbk

November 2009

Dear Parent / Carer

Re: Paris Trip June 29th 2010

I am pleased to advise you that our tour operator has now booked the mathematics trip to Paris. The final price is £299 to include travel, entry to La Villette, EuroDisney, Paris Tour, bed, breakfast & evening meals plus insurance.

As you have already paid the deposit of £50 then the final balance due is £249.

The school must make the full payment to the tour operator by May 4th 2010. I therefore require full payments from parents by Friday April 23rd.

There are two options of payment:

- 1) The full amount at any time.
- 2) Instalments of your choice - please contact the school office for a payment card.

When making your payment or instalment, please also return the attached return form. Your son will not be allowed to take part in the trip unless we have all of the requested information.

An information evening and a detailed tour itinerary will be provided at a later stage.

If you have any further questions at this stage please do not hesitate to contact me.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'M Sanderson', with a long horizontal flourish underneath.

Mr M Sanderson
Subject Team Leader Mathematics

PARIS TRIP JUNE 29 2010

To: Mr M Sanderson, Mathematics department

Pupil Name: _____ Tutor Group: _____

Date of Birth _____

Passport Number _____

Expiry Date _____

Is your son a UK Passport Holder, if not please indicate the nationality on the passport

Dietary Requirements _____

Medical Conditions _____

Any other relevant information _____

Please delete as appropriate:

- I enclose a cheque for £249 covering the total remaining cost of the Paris Trip
- I enclose my first instalment and understand the final balance must be paid by Friday April 23rd.

Cheques should be made payable to The Forest School with your son's name and tutor group on the reverse.

Signed: _____
(parent/carer)

Date: _____

Emergency contact telephone numbers _____