

ECR/SCVD/glm

03 October 2009

Dear Parent / Carer

You are invited to attend our Year 7 "Settling-In Check" on Thursday 22 October 2009.

This will be an opportunity for you and your son to meet his tutor and associate tutor and confirm that all is well, or raise any issues or problems after his first half term here at The Forest School. You will also be informed of your son's subject targets for the next 2 years. Please note that your son will be expected to wear his full school uniform.

The meeting will be a fifteen-minute appointment allocated to you by your son's tutor. Although this is a short appointment, we feel you will value this opportunity to meet as the first full Parents Evening for Year 7 does not take place until next June.

Please indicate on the attached reply slip any time slots when you are available. Your son's tutor will allocate a time, which will be entered onto the slip and returned to you.

The Leadership Team, the Community Leaders, the Director of Inclusion, and Mrs. Perry (Y7 Learning Mentor) will also be available in the Main Hall for informal discussion during the evening.

Following our Information Evening on Independent Learning on Monday 12 October, we are running Optional Independent Learning "surgeries" in the Resources Centre (Library) during the evening of the "Settling-In Check".

You and your son can be taken on a tour of the VLE and the range of exciting learning resources available to him, and be shown how to access the VLE from home. You can also be guided on how the Independent Learning tasks are to be interpreted and completed. Academic Progress Co-ordinators will be available so that you will feel confident to support your son with his Independent Learning after half term. (PLEASE NOTE: your son will need to bring his password with him.)

Yours sincerely



E Chevalier  
Year 7 Academic Progress Co-ordinator

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Reply slip: **Year 7 "Settling-In Check"**

Please return this slip to your son's tutor by **Wednesday 14 October 2009** **even if you are unable to attend.**

Your appointment time will then be confirmed to you in the box below.

Name ..... Tutor Group ..... Community .....

I / We will / will not be attending the Y7 Settling In Check on Thursday 22 October 2009.

I / We are available at the following times – **circle times when you are available.**

4.00-4.15	4.15-4.30	4.30-4.45	4.45-5.00	5.00-5.15	5.15-5.30
5.30-5.45	5.45-6.00	6.00-6.15	6.15-6.30	6.30-6.45	6.45-7.00

Your allocated appointment time is: